



“The City with a Heart”

Rico Medina, Mayor
Tom Hamilton, Vice Mayor
Sandy Alvarez, Councilmember
District 1
Marty Medina, Councilmember
District 4
Michael Salazar, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL

January 10, 2023

7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Councilmembers Alvarez, Medina, Salazar, Vice Mayor Hamilton and Mayor R. Medina were all present.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public addressed the City Council during Public Comment:

Member of the public Chris Bogios has concerns about traffic safety on Crystal Springs Road and San Bruno Avenue, a tree near Walgreens, litter and safety at school crossings.

Member of the public Reyna has concerns about a blind spot when turning left from Florida onto Huntington and also pedestrian safety concerns surrounding Florida Park.

4. ANNOUNCEMENTS/PRESENTATIONS

a. Staff Update on the City’s Response to Late 2022/Early 2023 Winter Storms.

Jovan gave update

Member of the public Riechel asked if there were any sanitary sewer overflows during the storms we’ve just had.

City Manager Grogan said there were two one about 5,000 and 200 gallons in size.

b. OneShoreline Presentation on the Tide Flap Gate Replacement Project.

County Supervisor Dave Pine, Chair of OneShoreline which is SMC Flood and Sea Level Rise Resiliency District, gave a presentation and introduced Len Materman.

Len Materman, Chief Executive Officer of OneShoreline gave a presentation and answered questions.

Member of the public Riechel asked if there are any plans to dredge the creek to increase the capacity it can hold when there is excess water.

5. CONSENT CALENDAR

a. Approve Accounts Payable for December 12, 2022, December 19, 2022, December 27, 2022 and January 3, 2023.

b. Accept Payroll for December 4, 2022 and December 18, 2022.

c. Approve Investment Report Dated November 30, 2022 and Reconciliation of General Ledger Reports Dated July 31, 2022, August 31, 2022, September 30, 2022, October 31, 2022 and November 30, 2022.

d. Adopt Resolution Declaring the Continued State of Local Emergency and Need for the City Council and Other Legislative Bodies Subject to the Ralph M. Brown Act to Continue to Teleconference in Order to Ensure the Health and Safety of the Public Pursuant to AB 361.

e. Receive Written Update on the City’s Response Efforts to COVID-19.

- f. Adopt a Resolution Authorizing the City Manager to Execute Agreements with True North Compliance, Inc. in an Amount Not to Exceed \$285,000 and West Coast Code Consultants, Inc. in an Amount Not to Exceed \$450,000 to Perform Off-Site Building Permit Plan Review Services.
- g. Adopt Resolution Ratifying the Proclamation of a Local Emergency of the City Manager on January 3, 2023 Due to Severe Winter Storm Conditions; Waiving Competitive Bidding and Other Procurement Requirements Pursuant to State Law and the San Bruno Municipal Code; Authorizing the City Manager to Execute Necessary Contracts to Mitigate the Emergency.

There were no items pulled from the Consent Calendar for a separate vote.

Item f – Councilmember Alvarez pulled this item to ask if the city have on-site plan review being done by consultants and is that agreement part of the proposed resolution and some other budget questions related to this item.

Councilmember Salazar had budget questions relating to this item.

City Manager Grogan and Assistant City Manager Smith answered the questions.

No members of the public wished to address the City Council on the Consent Calendar.

M/S Salazar/Alvarez to approve the Consent Calendar. The motion passed unanimously.

5. PUBLIC HEARING

- a. Appeal of the Planning Commission Decision to Approve an Architectural Review Permit and a Use Permit to Allow a Residential Addition at 1261 Claremont Drive.

City Manager Grogan introduced and welcomed new Community & Economic Development Director Peter Gilli who will be presenting this item to the City Council.

Community & Economic Development Director Gilli presented the item to the City Council.

Appellant/Property Owner, Tyson Murphy gave a presentation to the City Council.

Applicant's Architect, Brian Wong gave a presentation to the City Council.

Applicant/Property Owner, Cynthia Lee addressed the City Council.

Member of the public John McGlothlin spoke in favor of the appellant.

Member of the public Joanne McGlothlin spoke in favor of the appellant.

Member of the public Sharon Baum spoke in favor of the appellant.

Member of the public Terrance Lee spoke in favor of the applicant.

City Manager Grogan, answered questions.

Community & Economic Development Director Gilli, answered questions.

City Attorney Ortiz, answered questions.

M/S Salazar/Alvarez to uphold the Planning Commission's decision and which denies the appeal. The motion passed unanimously.

The City Council Meeting Recessed at 9:25 p.m. and Returned at 9:40 p.m.

6. **STUDY SESSION**

- a. Conduct Study Session and Provide Comments on the Draft Safe Routes to School Plan.

Assistant City Manager Smith introduced Public Works Director Lee.

Public Works Director Lee gave a brief overview and introduced **Jeff Knowles, Project Manager with Alta Planning and Design** who gave a presentation to the City Council and answered questions.

Public Works Director Lee gave a presentation to the City Council and answered questions. **Member of the public/San Bruno Park School District Board of Trustees, Jennifer Blanco** asked if this presentation could be given to the school board.

7. **CONDUCT OF BUSINESS**

- a. Introduce, Read by Title Only, and Waive Further Reading of an Ordinance Adding Chapter 2.33 to the San Bruno Municipal Code Adopting Local Contribution Limits for City Council Elections.

City Attorney Ortiz gave a presentation to the City Council and answered questions.

City Manager Grogan also answered questions.

Unanimous Concurrence to bring the item back to the City Council at an upcoming meeting with an amended proposed ordinance.

M/S Salazar/Alvarez to extend the City Council meeting by extending it one additional hour.

- b. Receive Report and Confirm Appointment of City Councilmembers to Serve as Representatives and Alternates to San Mateo County Agencies and Other Regional Bodies.

City Clerk Huerta gave a presentation to the City Council.

M/S Medina/Salazar confirming appointments and re-appointments of the City Council representatives on county agencies and regional bodies.

No members of the public wished to address the City Council under Conduct of Business.

8. **COMMENTS FROM COUNCIL MEMBERS**

- a. **Sandy Alvarez:**

- Request to Discuss Re-establishment of the “Beautification Taskforce Committee”.

Unanimous Concurrence for staff to bring this to the City Council at an upcoming meeting when City Council members will be appointed to various standing and ad-hoc committees.

M/S Medina/Salazar

- b. **Michael Salazar:**

- Request to Discuss Revisions to Existing Cannabis Regulations Including Zoning, Number of Allowed Businesses and the Process for Awarding Permits.

City Manager Grogan and City Attorney Ortiz answered questions.

Member of the public Courtney Caron a cannabis attorney suggested that the current permit process be paused if the ordinance might be amended.

M/S Salazar/Alvarez to bring a revised ordinance back to council allowing two permits for delivery or one permit for delivery and one for retail. The motion passed with a majority vote of Alvarez, Salazar and Mayor R. Medina – Yes and Hamilton, Medina – No.

9. **ADJOURNMENT**

This meeting adjourned at 11:55 p.m. The next Regular City Council Meeting will be on Tuesday, January 24, 2023 at 7:00 p.m.

These City Council meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, for approval at the regular meeting of March 14, 2023.

Vicky S. Hasha,
Deputy City Clerk

Rico E. Medina
Mayor